

Environmental and Sustainability Policy

1. INTRODUCTION

Concern for the environment is an integral and fundamental part of our operations. IG Design Group UK Ltd are continuously striving to be a sustainable and environmentally friendly business working collaboratively with our supply chain and customers. We aim to minimise our impact on the environment by constantly challenging ourselves to find ways in which we can use our scale and people to influence and drive positive and proactive change. This may be achieved by changing the design and architecture of our finished goods, by purchasing materials from sustainable supply chains, improving compliance through supplier audits, eliminating / reducing our highest scoring environmental aspects, reducing waste from our transformation processes, increasing the use of recycled materials and ensuring the onward recycling of our merchandise.

2. OUR ORGANISATION

Design Group UK is one of the country's largest manufacturers of Christmas crackers, gift wrap, greetings cards, stationery and creative play products. Offering customers both branded and bespoke solutions across a range of product categories, Design Group UK serves retail customers of all sizes.

Operating from three locations in South Wales, Newport Pagnell and Stapleford, Design Group UK designs, manufactures, sources and distributes products to customers throughout the UK, mainland Europe and beyond.

Design Group UK is a part of IG Design Group Plc – a diverse group of companies operating across multiple regions, categories, seasons and brands.

The organisation ensures that all its activities are carried out in conformance with the relevant environmental legislation, meeting the requirements of our sustainable material sourcing policies and other requirements to which the organisation subscribes in relation to eliminating / reducing its environmental aspects, which in turn will lower our carbon footprint and reduce greenhouse gasses.

3. OUR POLICIES, CURRENT PRACTICES AND PLAN

This Environmental Sustainability Policy aims to integrate a philosophy of sustainable development into all the organisation's activities and to establish and promote sound environmental practice in our operations.

As part of a continuous improvement philosophy, our company seeks to reduce its carbon footprint year on year by using our ESOS activity (Energy savings Opportunity Scheme) as an internal vehicle to reduce waste, promote recycling and sustainability and where possible build strong partnerships with our suppliers and customers who themselves have progressive environmental / sustainable policies.

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Wherever possible the company will use in its product range paper manufactured using wood from environmentally managed sustainable forests and going forward, strive to use sustainable materials in all products and packaging.

In order to ensure the achievement of the above commitments, the organisation has implemented an environmental management system at its manufacturing sites which satisfies the requirements of BS ENISO 14001:2015.

An essential feature of the environmental management system at our ISO14001 accredited sites is a commitment to improving environmental performance. This is achieved by setting annual environmental improvement objectives and targets which are regularly monitored and reviewed in order to reduce our internal environmental aspects and reduce year on year our use of non-sustainable materials. The objectives and targets are publicized throughout the organisation and all staff are committed to their achievements.

IG Design Group UK Ltd commits itself to minimising its impact on our environment through

- Providing a safe and healthful workplace;
- Having an environmentally sustainable aware culture, where responsibility is assigned and understood;
- Being an environmentally responsible neighbour in our community;
- Conserving natural resources by reusing and recycling;
- Using, in our own operations, processes that do not adversely affect the environment;
- Ensuring the responsible use of energy throughout the organisation;
- Participating in efforts to improve environmental protection and understanding;
- Taking steps to improve environmental performance continually;
- Conducting rigorous audits, evaluations, and self-assessments of the implementation of this policy;
- Working with suppliers who promote sound environmental practices; and
- Enhancing awareness among our employees– educating and motivating them to act in an environmentally responsible manner.

4. OUR SUPPLY CHAIN

IG DG UK Ltd requires and maintains strong long term relationships with our suppliers. We achieve this by having robust policies and procedures. This ensures legal and ethical compliance as well as efficiencies and improvements throughout our supply chain.

IG Design Group UK Ltd regularly communicates all relevant policies and procedures to suppliers emphasising that they are contractually obliged to comply with them.

IG DG UK Ltd supplier management includes an independent auditing programme which reflects the Ethical Trading Initiative (ETI). “The ETI is a leading alliance of companies, trade unions and NGOs that promotes respect for workers' rights around the globe. Our vision is a world where all workers are free from exploitation and discrimination, and enjoy conditions of freedom, security and equity.”

5. RESPONSIBILITIES

It shall be the responsibility of the IG Design Group UK Directors and the Health, Safety and Environmental Manager to establish, review and maintain this policy and to bring this policy into effect.

The policy and the obligations and responsibilities required by the environmental management system have been communicated to all employees and persons working on behalf of the organisation. The policy is available to the public on request and via our company website.

The policy will be reviewed annually.

This policy is applicable from April 1st 2020 until 31st March 2021.

A handwritten signature in black ink, appearing to read 'Melanie Jenkins'.

Melanie Jenkins
HR Director

April 2020